

**STAFF REPORT  
City of Lancaster**

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7/9/2024

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Date: July 9, 2024

To: Mayor Parris and City Council Members

From: Larissa De La Cruz, Director - Community Development  
Nicole Jones, Senior Analyst – Community Development

Subject: Lancaster Maintenance District Annexations

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**Recommendations:**

1. Authorize Staff to Initiate Proceeding to Conduct a Public Hearing, tabulate the returned ballots, and announce results at July 23 Council Meeting.
2. Adopt **Resolution No.** , Initiating Proceedings for Annexations into the Lancaster Maintenance Districts.
3. Adopt **Resolution No.** , approving the Engineer’s Report, Announcing the Time and Place for a Public Hearing, and Its Intention to Annex into the Lancaster Maintenance Districts and to Levy and Collect Assessments Therein.

**G.C. Section 84308:** No

**Fiscal Impact:**

There is no impact to the City’s General Fund, as the properties within the Annexations will be assessed, per Exhibit 1.

**Background:**

The Lancaster Maintenance Districts, separately known as the Lancaster Lighting Maintenance District, the Landscape Maintenance District and the Drainage Maintenance District (“Districts”) were formed to provide a dedicated funding source for the maintenance, operations, servicing and installation of public lighting, public landscaping and public drainage facilities within the City of Lancaster. The District properties, which include the Annexations, benefit from the services provided and are assessed their proportionate share of the costs for each District.

Each property owner within the proposed Annexations has been provided a waiver and consent, requesting annexation into the Districts. The Assessment Ballots and Notices of Public Hearing have been mailed to each owner, as required by Law.

For Fiscal Year 2024/25, the Lighting assessment is \$127.26 per lighting unit; the Landscaping assessment is \$139.49 per unit; and the Drainage Assessment is \$87.19 per unit. These amounts included the annual CPI factor for Los Angeles-Riverside-Orange County of 3.35%. These adjusted rates will apply to any annexation taking place for 2024/25.

NJ/gb

**Attachments:**

Resolution No.

Resolution No.

Exhibit 1 - Annexation Details