

STAFF REPORT

City of Lancaster

CC 7
9/10/2024
TN

Date: September 10, 2024

To: Mayor Parris and City Council Members

From: Sonya Patterson, Director - Parks, Arts, Recreation, and Community Services Department

Subject: Award Contract for Request for Proposal 831-24 Parks and Facilities Landscape Services to Landscape Connection Group Inc.

Recommendations:

1. Award contract for Request for Proposal (RFP) 831-24 Parks and Facilities Landscape Services to Landscape Connection Group Inc. in the amount of \$811,832, plus 5% contingency, for landscape services for FY25.
2. Find that this item is not a project under the California Environmental Quality Act.
3. Authorize the City Manager, or his designee, to sign all documents, including up to two 1-year extensions.

G.C. Section 84308: No

Fiscal Impact:

\$852,424 for FY25 (including 5% contingency). Funding is available in account number 101-63000-5755 Landscape Contractors.

Additional years will be budgeted for during the annual budget process and may include up to a 5% contingency.

Background:

The City of Lancaster maintains the landscape of fourteen parks, eleven facilities, and ten community homes. Services covered under this proposal include, but are not limited to mowing, edging, pruning, planter maintenance, general site clean-up, weed control, pest control, fertilizing, and aerating.

A Request for Proposal was issued on May 29, 2024. The RFP was advertised on Planet Bids. Proposals were received from four (4) firms. A committee comprised of staff from Community Development and PARCS Departments received and reviewed the proposals, using the following evaluation measures identified in the Request for Proposal: pricing; quality, performance, and effectiveness of solution; qualifications and experience of proposer; responsiveness and completeness of proposal; verification of references; and local preference. After the evaluation process it was determined Landscape Connection Group Inc. was the contractor who could provide the best service to the city.

SP:rg

Attachment:

RFP 831-24 Parks and Facilities Services Agreement: RFP 831-24