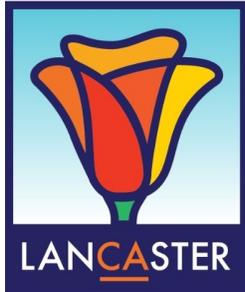


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| CC 2      |
| 7/23/2024 |
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**CITY COUNCIL/SUCCESSOR AGENCY/FINANCING/  
POWER AUTHORITY**  
REGULAR MEETING  
MINUTES

**Tuesday, June 25, 2024**

**CALL TO ORDER**

Mayor Parris called the meeting of the Lancaster City Council/ Successor Agency/Financing /Power Authority to order at 1:30 p.m.

**ROLL CALL**

PRESENT: City Council Members /Agency Directors /Power Authority Members: Hughes-Leslie, Malhi, Mann, Vice Mayor/Vice Chair Crist, Mayor Chairman Parris

**STAFF MEMBERS:**

City Manager/ Executive Director; Assistant City Manager/Deputy Executive Director; City Attorney/Agency/Authority Counsel; Assistant to the City Manager; City Clerk/Agency/Authority Secretary; Director-Public Works; Director-Community Development; Director-Parks, Recreation, Arts, & Community Services; Director-Finance & Technology; Chief of Police/Director of Public Safety

**INVOCATION**

Council Member Hughes-Leslie

**PLEDGE OF ALLEGIANCE**

Council Member Mann

**CONSENT CALENDAR**

On a motion by Vice Mayor Crist and seconded by Council Member Mann, the City Council approved the Consent Calendar as comprised pulling item number CC 13, by the following vote: 5-0-0-0; AYES: Hughes-Leslie, Malhi, Mann, Crist, Parris ; NOES: None; ABSTAIN: None; ABSENT: None

**CC 1. ORDINANCE WAIVER**

Waived further reading of any proposed ordinance. (This permits reading the title only in lieu of reciting the entire text.)

**CC 2. MINUTES**

Approved the City Council/Successor Agency/Financing/Power Authority Regular Meeting Minutes of June 25, 2024.

**CC 3. CHECK REGISTERS – JUNE 09, 2024, THROUGH JUNE 22, 2024**

Approved the Check and Wire Registers for payments made June 09, 2024, through June 22, 2024, in the amount of \$5,020,259.48 as presented.

**CC 4. AUTHORIZATION TO EXECUTE THE 2024 AMENDED AND RESTATED MEMORANDUM OF UNDERSTANDING (ANTELOPE VALLEY REGIONAL WATER MANAGEMENT GROUP IRWMP COST SHARING)**

Authorized the City Manager to execute the 2024 Amended and Restated Memorandum of Understanding (Antelope Valley Regional Water Management Group IRWMP Cost Sharing).

**CC 5. SPR 19-07 - ACCEPTANCE OF IMPROVEMENTS (SEWER)**

Approved the following developer installed sanitary sewer and accepted the sewer for maintenance by the City and for public use:

| Project No.                | Private Contract No. | Location/Owner  |
|----------------------------|----------------------|---|
| Site Plan Review No. 19-07 | 21-01                | Southeast Corner 17th Street East and Avenue J-2<br>Owner: Lancaster 690.LP |

**CC 6. SPR 19-07 - ACCEPTANCE OF IMPROVEMENTS (WATER)**

Approved the completed water system installed by the developer for the following project:

| Project No.                | Location/Owner  |
|----------------------------|---|
| Site Plan Review No. 19-07 | Southeast Corner 17th St East and Ave J-2<br>Owner: Lancaster 690, LP |

**CC 7. AUTHORIZATION TO INITIATE ANNEXATION PROCEEDINGS FOR WESTSIDE ANNEXATION WITH THE LOCAL AGENCY FORMATION COMMISSION OF LOS ANGELES COUNTY**

Adopted **Resolution No. 24-35**, authorizing staff to initiate annexation proceedings with the Local Agency Formation Commission for the County of Los Angeles for the Westside Annexation

**CC 8. LANCASTER LANDSCAPE MAINTENANCE DISTRICT NO. 1 ANNUAL ASSESSMENT FOR FISCAL YEAR 2024/25**

- a. Adopted **Resolution No. 24-36**, generally describing any proposed improvements or substantial changes in existing improvements, and ordering the assessment engineer, Harris & Associates, to prepare and file a report for Lancaster Landscape Maintenance District No. 1 and Fox Field Industrial Corridor Landscape Maintenance District, pursuant to provisions of the Landscaping and Lighting Act of 1972 of the Streets and Highways Code of the State of California.
- b. Adopted **Resolution No. 24-37**, preliminarily approving the Engineer's Report, fixing time and place for public hearing on the levy of the proposed assessment, and declaring its intention to levy and collect assessments within Lancaster Landscape Maintenance District No. 1 and Fox Field Industrial Corridor Landscape Maintenance District, pursuant to Part 2 of Division 15 of the Streets and Highways Code of the State of California.

**CC 9. LANCASTER LIGHTING MAINTENANCE DISTRICT ANNUAL ASSESSMENT FOR FISCAL YEAR 2024/25**

- a. Adopted **Resolution No. 24-38**, generally describing any proposed improvements or substantial changes in existing improvements, and ordering the assessment engineer, Harris & Associates, to prepare and file a report for Lancaster Lighting Maintenance District, pursuant to provisions of the Landscaping and Lighting Act of 1972 of the Streets and Highways Code of the State of California; and
- b. Adopted **Resolution No. 24-39**, preliminarily approving the Engineer's Report, fixing time and place for public hearing on the levy of the proposed assessment, and declaring its intention to levy and collect assessments within Lancaster Lighting Maintenance District, pursuant to Part 2 of Division 15 of the Streets and Highways Code of the State of California.

**CC 10. LANCASTER MAINTENANCE DISTRICT ANNEXATIONS**

- 1. Authorized Staff to Initiate Proceedings to Conduct a Public Hearing, tabulate the returned ballots, and announce results at July 23 Council Meeting.
- 2. Adopted **Resolution No. 24-40**, Initiating Proceedings for Annexations into the Lancaster Maintenance Districts.

3. Adopted **Resolution No. 24-41**, approving the Engineer's Report, Announcing the Time and Place for a Public Hearing, and Its Intention to Annex into the Lancaster Maintenance Districts and to Levy and Collect Assessments Therein.

**CC 11.LANCASTER DRAINAGE BENEFIT ASSESSMENT DISTRICT ANNUAL ASSESSMENT FOR FISCAL YEAR 2024/25**

a. Adopted **Resolution No. 24-42**, generally describing any proposed improvements or substantial changes in existing improvements and ordering the assessment engineer to prepare and file a report for Lancaster Drainage Benefit Assessment District.

b. Adopted **Resolution No. 24-43**, preliminary approving the Engineer's Report, fixing time and place for public hearing on the levy of the proposed assessment, and declaring its intention to levy and collect assessments within Lancaster Drainage Benefit Assessment District.

**CC 12.AUTHORIZATION TO INITIATE ANNEXATION PROCEEDINGS FOR EASTSIDE ANNEXATION WITH THE LOCAL AGENCY FORMATION COMMISSION OF LOS ANGELES COUNTY**

Adopted **Resolution No. 24-44**, authorizing staff to initiate annexation proceedings with the Local Agency Formation Commission (LAFCO) for the County of Los Angeles for the Eastside Annexation

**CC 13.AWARD CONTRACT FOR REQUEST FOR PROPOSAL 827-24-TREE TRIMMING SERVICES TO TIP TOP ARBORISTS, INC (ITEM PULLED)**

1. Award contract for Request for Proposal (RFP) 827-24-Tree trimming Services to Tip Top Arborists, Inc. in the amount of \$544,506 for tree trimming services for contract year one (July 2024-June 2025) and an increase of up to a maximum of 5% for a Consumer Price Increase (CPI) for the second and third years, plus the two additional one-year extension options

2. Find that this item is not a project under the California Environmental Quality Act (CEQA).

3. Authorize the City Manager, or his designee, to sign all documents.

**CC 14.MEMORANDUM OF UNDERSTANDING BETWEEN THE CITIES OF LANCASTER AND PALMDALE PROHIBITING THE USE OF INCENTIVES TO RELOCATE EXISTING VEHICLE DEALERSHIPS**

1. Authorized the City Manager or his designee to negotiate, finalize, and execute a memorandum of understanding (MOU) with the City of Palmdale to prohibit the use of incentives to relocate existing vehicle dealerships, in a form to be approved by the City Attorney.

2. Authorized the City Manager to finalize and execute all related documents.

**PH 1. REMOVAL OF PRIME FARMLAND MITIGATION FROM THE CERTIFIED FINAL PROGRAM ENVIRONMENTAL IMPACT REPORT FOR THE EASTSIDE OVERLAY PROJECT (SCH # 2022100641)**

Mayor Parris opened the public hearing at this time.

The City Council waived the staff report on this item seeing that there were not any public comments.

Mayor Parris closed the public hearing at this time.

On a motion by Vice Mayor Crist and seconded by Council Member Malhi, the City Council, adopted **Resolution No. 24-45**, removing the Prime Farmland Mitigation Measure from the certified Final Program Environmental Impact Report for the Eastside Overlay Project (SCH # 2022100641) and adopted the revised Mitigation Monitoring and Reporting Program (MMRP), by the following vote: 5-0-0-0; AYES: Hughes-Leslie, Malhi, Mann, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: None

**NB 1. RESOLUTION CALLING FOR THE HOLDING OF A SPECIAL MUNICIPAL ELECTION & RESOLUTION REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE A SPECIAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024**

The City Council waived the staff report on this item seeing that there were not any public comments.

On a motion by Vice Mayor Crist and seconded by Council Member Hughes-Leslie, the City Council, approved item number NB 1 as comprised, by the following vote: 5-0-0-0; AYES: Hughes-Leslie, Malhi, Mann, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: None

Approved Recommendation(s):

(1) Adopted **Resolution No. 24-46** (the “Election Resolution”), calling for the holding of a Special Municipal Election to be held on Tuesday, November 5, 2024, for the submission to the voters a proposed measure relating to an ordinance enacting a transactions and use tax to be administered by the California Department of Tax and Fee Administration.

(2) Adopted **Resolution No. 24-47** (the “Consolidation Resolution”), requesting the Board of Supervisors of the County of Los Angeles to consolidate a Special Municipal Election to be held on November 5, 2024, with the Statewide General Election to be held on that date pursuant to Section 10403 of the Elections Code.

## **COUNCIL AGENDA**

Allison Burns presented the staff report on item numbers CA1 and CA 2.

Addressing the Council at this time:

John Smelzer-congratulated Jason and Trolis on their new roles.

### **CA 1. DISCUSSION AND POSSIBLE ACTION REGARDING APPOINTMENT OF CHIEF EXECUTIVE/CITY MANAGER AND AUTHORIZATION TO EXECUTE CHIEF EXECUTIVE/CITY MANAGER CONTRACT.**

On a motion by Vice Mayor Crist and seconded by Mann, the City Council appointed Trolis Niebla as the Chief Executive/City Manager and authorized staff to execute the Chief Executive/City Manager contract, by the following vote: 5-0-0-0; AYES: Hughes-Leslie, Malhi, Mann, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: None

### **CA2. DISCUSSION AND POSSIBLE ACTION REGARDING LANCASTER ENERGY CEO APPOINTMENT AND AUTHORIZATION TO EXECUTE AMENDMENT TO EMPLOYMENT AGREEMENT.**

On a motion by Vice Mayor Crist and seconded by Vice Mayor Mann, the City Council approved Jason Caudle as the CEO of Lancaster Energy and authorized Staff to execute the amendment to the employment agreement, by the following vote: 5-0-0-0; AYES: Hughes-Leslie, Malhi, Mann, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: None

### **CR1. COUNCIL REPORTS**

Vice Mayor Crist discussed the need for the power company to defer maintenance during hot weather. Vice Mayor Crist also reported on the North County Transportation Committee (NCTC) meeting where there was discussion on grant of funds for mental health services. He also discussed the request made to CalTrans to receive money for destruction of streets as a result of routing freeway traffic on local streets.

Council Member Malhi reported on the Fourth of July Extravaganza.

Council Member Hughes-Leslie reported on the Metrolink meeting where they requested more security and safety. Council Member Hughes-Leslie also reported on the meeting regarding development of leadership program. Council Member Hughes-Leslie also reported on the Summer Block Party; Voices of Our Youth celebration and the signing ceremony for the high-speed rail.

Staff provided a video recap of the Fourth of July Extravaganza and the Summer Block Party.

**LANCASTER HOUSING AUTHORITY**

No action required at this time.

**LANCASTER FINANCING AUTHORITY**

No action required at this time.

**LANCASTER POWER AUTHORITY**

No action required at this time.

**CITY MANAGER / EXECUTIVE DIRECTOR ANNOUNCEMENTS .**

Staff provided a video recap of the Summer Block Party event.

Jason Caudle, City Manager announced Make Parks Better month; new LPAC season; upcoming National Night Out.

**CITY CLERK / AGENCY / AUTHORITY SECRETARY ANNOUNCEMENT**

The City Clerk provided the public with the procedure to address the City Council/Successor Agency/Authority regarding non-agendized items.

**PUBLIC BUSINESS FROM THE FLOOR - NON-AGENDIZED ITEMS**

Addressing the City Council at this time:

Steve Hill-discussed using community homes purchased by the City of Lancaster and sale to those who have trouble purchasing home.

William Clark-discussed availability to assist veterans.

David Paul-discussed revising the pledge of allegiance and desire to see the City take a stance on national issues.

Herbert Thompson-discussed proposed program designed to help with mental health and funding assistance.

Teri Harrison-discussed various programs and services provided by Voice of Our Youth.

**CITY COUNCIL / AGENCY / AUTHORITY COMMENTS**

Deputy Mayor Shawn Cannon reported on the opportunity to attend the Youth Court Summit.

**ADJOURNMENT**

Mayor Parris adjourned the meeting at 2:14 p.m. and stated the next City Council/Successor Agency/Financing/Power Authority meeting will be held on Tuesday, July 23, 2024 at 1:30 p.m. PASSED, APPROVED and ADOPTED this 23<sup>rd</sup> day of July 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

\_\_\_\_\_  
ANDREA ALEXANDER  
CITY CLERK

\_\_\_\_\_  
R. REX PARRIS  
MAYOR/CHAIRMAN

STATE OF CALIFORNIA            }  
COUNTY OF LOS ANGELES        } ss  
CITY OF LANCASTER                }

CERTIFICATION OF MINUTES  
CITY COUNCIL/SUCCESSOR AGENCY/FINANCING/ POWER AUTHORITY

I, \_\_\_\_\_, \_\_\_\_\_ of the City of Lancaster, CA, do hereby certify that this is a true and correct copy of the original City Council/Successor Agency/ Financing/ Power Authority Minutes, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, CA on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

(seal)

\_\_\_\_\_