

# STAFF REPORT

## City of Lancaster

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9/10/2024
TN

Date: September 10, 2024

To: Mayor Parris and City Council Members

From: Chenin Dow, Assistant Director – Community Development  
Lisa Anderson, Analyst - Housing

Subject: Public Hearing for City Council consideration to receive comments and file the 2023-2024 Consolidated Annual Performance and Evaluation Report (CAPER) to the United States Department of Housing and Urban Development (HUD)

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### Recommendations:

1. Conduct a public hearing and upon accepting public testimony concerning housing and community development needs, priority non-housing community development needs, proposed strategies and actions for affirmatively furthering fair housing, the development of proposed activities, and review of program performance, proposals and questions.
2. Approve the Consolidated Annual Performance and Evaluation Report (CAPER) prepared for the U.S. Department of Housing and Urban Development (HUD) to report on specific Federal housing assistance and community development activities undertaken by the City during the Fiscal Year (FY) 2023-2024.
3. Authorize the City Manager, or his designee, to execute any documents necessary to submit the CAPER, along with any comments received during the public hearing and public comment period to HUD.

**G.C. Section 84308:** No

### Fiscal Impact:

There are no fiscal impacts associated with the submission of the City's 2023-2024 CAPER to HUD.

**Background:**

Federal regulations require the City to prepare an annual report called the CAPER. The 2023-2024 CAPER is a federally mandated informational assessment report of activities implemented with Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) grant funds to address the needs of low- and moderate-income residents.

This report covers the period between July 1, 2023, to June 30, 2024. Submission of this report marks the completion of the fourth year in the current Five-Year Consolidated Action planning cycle that covers July 1, 2020, through June 30, 2025. As required, the report has been available to the public prior to the public hearing. At the conclusion of the public hearing, the report will be submitted to HUD. In FY 2023-2024, the City of Lancaster successfully carried out the actions outlined in both the One-Year Action Plan and the Five-Year Consolidated Plan. This investment of CDBG and HOME funds was a catalyst for positive change in the community.

HUD regulations require the 2023-2024 CAPER to be made available to citizens for public comment and to be considered by the City Council at a public hearing. In accordance with HUD regulations, a public notice was published in the Antelope Valley Press on September 6, 2024, inviting the public to comment on the CAPER. The draft CAPER was available for public review for a minimum 15-day review period spanning September 6, 2024, to September 24, 2024. The draft CAPER was made available for public review at the City Clerk's Office, Lancaster Public Library, Community Development Department – Housing Division and online on the City's CDBG webpage.

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**Attachments:**

1. Exhibit 1 – 2023-2024 CAPER
2. 2023-2024 CAPER Public Comment Notice – English
3. 2023-2024 CAPER Public Comment Notice - Spanish