

STAFF REPORT

City of Lancaster

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Date: February 27, 2024

To: Mayor Parris and City Council Members

From: Marissa Diaz – Public Works, Director
Mike Harne – Assistant Director, Maintenance Services

Subject: Approval of Contract Amount with St. Francis Electric, LLC for Streetlight and Traffic Signal Maintenance Services

Recommendations:

1. Increase the total amount of the five-year contract term with St. Francis Electric, LLC, (SFE) of San Leandro, California, for Streetlight and Signal Maintenance Services by \$4,807,020.00, for a total revised contract amount of \$6,008,775.00.
2. Authorize the City Manager or his designee to sign all documents.

Fiscal Impact:

Sufficient funds for the fifth contract year through June 30, 2024, are available in the FY 2023-2024 Maintenance Services budget, and will be available for the remainder of the fifth contract year in the FY 2024-2025 Maintenance Services budget, account numbers 422-42000-5791, 422-42000-5792, 422-42000-5793, and 422-42000-5796.

Background:

A request for proposals for Streetlight and Signal Maintenance Services was issued on October 25, 2019. Specifically, seeking a contractor with experience with streetlights, traffic signals, and traffic signal systems, including fiber optics. Two proposals were received on November 12, 2019, Econolite Systems (Anaheim, CA) and St. Francis Electric, LLC (San Leandro, CA). A review panel of 5 City staff reviewed the proposals based on the following selection criteria:

- Demonstrate successful experience with similar types of projects
- Specific experience of key project team members
- The satisfaction of previous clients (references)
- Project understanding and approach
- Cost of service

Based on the criterion, the review panel determined that St. Francis Electric, LLC was the most qualified firm to meet the needs of City Streetlight and Signal Maintenance Services.

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