

# STAFF REPORT

## City of Lancaster

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3/11/2025
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Date: March 11, 2025

To: Mayor Parris and City Council Members

From: Allison Burns, City Attorney

Subject: Professional Legal Services Agreement re Code Enforcement and Prosecutorial Services

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**Recommendation:**

1. Approve the Professional Legal Services Agreement with Dapeer, Rosenblit & Litvak, LLP (DRL) to provide code enforcement, city prosecutor and related specialized legal services to the City in substantially the form attached hereto.
2. Authorize the City Manager, or his designee, to execute the Professional Legal Services Agreement and associated documents, subject to City Attorney approval.

**G.C. Section 84308:** No

**Fiscal Impact:**

Unknown.

**Background:**

The City has retained the services of DRL since 2006, and the Firm has continuously provided specialized code enforcement legal services to the City since that time. The Council stated a priority to expand the scope of city prosecutions to include misdemeanors. To support that effort, the City issued a request for proposals dated September 25, 2024 (the “RFP”) for code enforcement and city prosecutor services. Four firms submitted responses to the RFP. DRL’s proposal was determined to be the most advantageous to the City based upon experience, qualifications, methodology and cost effectiveness.

**Attachment:**

Professional Legal Services Agreement