

# STAFF REPORT

## City of Lancaster

CC 9
1/9/2024
JC

Date: January 9, 2024

To: Mayor Parris and City Council Members

From: Marissa Diaz, Director – Public Works  
Sheila Niebla, Senior Engineer – PW City Engineering

Subject: Task Order for Multi-Year Professional Services (Service Group Category 1 – Roadway and Structures Engineering) for 2024 Pavement Management Program (PMP) Preventative Maintenance (Reference PWCP 24-006)

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### Recommendation:

Approve Task Order No. 2 with Pavement Engineering, Inc., in accordance with the Multi-Year Professional Services Agreement, Service Group Category (SGC) 1 - Roadway and Structures Engineering, to provide Design Services for preventative maintenance treatments on approximately 5.75 lane miles in the amount of \$150,000.00 plus a 10% contingency; and authorize the City Manager, or his designee, to sign all documents.

### Fiscal Impact:

\$165,000.00 (including 10% contingency); sufficient funds are available in the Capital Improvement Budget in project string CP12ST052.CONST from GL Account 22049900.8000 and 41449900.8000.

### Background:

The 2024 Pavement Management Program (PMP) will include the design and improvement of 5.75 lane miles of streets including:

- Avenue I from 60<sup>th</sup> Street West to 70<sup>th</sup> Street West
- Lancaster Boulevard from Division Street to 10<sup>th</sup> Street West
- Neighborhood bounded by Avenue L to Avenue L-4 and 27<sup>th</sup> Street West to 30<sup>th</sup> Street West

On November 7, 2022, the City Council approved Multi-Year Professional Service Agreements with the consulting firms recommended by staff to be pre-qualified service providers through December 31, 2026. The Multi-Year Agreement permits City staff to issue Task Orders for individual projects.

City staff requested proposals for design from nine (9) firms on the Multi-Year Professional Services Agreement List of Pre-Qualified Firms under SGC 1 - Roadway and Structures Engineering. On November 30, 2023, at 9:00 a.m., the City received proposals from four (4) firms for review.

Responsibilities, under this Task Order, include project management; research and geotechnical services; mapping and surveying services; and preparation of plans, specifications, and estimates (PS&E) bid package for construction.

With approval of this contract, the vendor cumulative total for all contracts with the City will increase from \$369,935.00 to \$519,935.00.

SN/km

**Attachment:**  
Task Order No. 2