

# STAFF REPORT

## City of Lancaster

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1/23/2024
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Date: January 23, 2024

To: Mayor Parris and City Council Members

From: Marissa Diaz, Director – Public Works  
Sheila Niebla, Senior Engineer – PW City Engineering

Subject: Construction Award of Bid – PWCP 23-017 - Lancaster Auto Mall Dealership Signs Project

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### Recommendations:

1. Award PWCP No. 23-017, Lancaster Auto Mall Dealership Signs Project, to Square Signs LLC., in the amount of \$1,111,635.50 plus a 20% contingency, for construction of new illuminated pylon signs with concrete footings, installation of electrical power and controls for the new signs, and installation of new landscaping and irrigation located west of the Lancaster Auto Mall and east of SR-138 (SR-14). Authorize the City Manager, or his designee, to sign all documents. This contract shall be awarded to the lowest responsible bidder per California Public Contract Code Section 22038(b).
2. Find that the City has complied with the California Environmental Quality Act. A Notice of Exemption was filed on September 26, 2023.

### Fiscal Impact:

\$1,333,962.60 (including 20% contingency); sufficient funds are available in Capital Improvement Budget project string CP11ZZ015.CONST GL Account 31049900.8000.

### Background:

The City of Lancaster shall install 12 branded dealership pole signs and 20,000 square feet of landscaping within the City's landscape easement adjacent to the Lancaster Auto Mall. The pole signs are to be installed north of Avenue K-8 next to the SR-138 (SR-14), behind the Auto Mall.

Project improvements include:

- Construction of new Illuminated Pylon Signs with Concrete Footings
- Installation of Electrical Power and controls for the new signs
- Installation of new Landscaping and Irrigation

Per Section 2.2 of the Existing Community Workforce Agreement ("CWA"), this project is subject

to the CWA by and between the City of Lancaster and Los Angeles/Orange Counties Building and Construction Trades Council, and the Signatory Craft Councils and Unions (“CWA”). The PWCP 23-017 contract documents were prepared, and the project was advertised accordingly. Per Section 2.6(b) of the CWA, Letters of Assent shall be submitted by the Contractor and each of its subcontractors, of whatever tier, forty-eight (48) hours prior to commencement of work, or within forty-eight (48) hours after the award of Project Work to that Contractor (or subcontractor), whichever occurs later.

On December 12, 2023, at 11:00 a.m., the City conducted an electronic bid opening for PWCP 23-017, Lancaster Auto Mall Dealership Signs Project, via PlanetBids. Square Signs, LLC., was the only responsive responsible bidder.

<u>Contractor</u>	<u>City</u>	<u>Bid Amount</u>
1. Square Signs, LLC.	Burbank, CA	\$ 1,111,635.50
Engineer's Estimate		\$1,098,485.00

SN:FL/km

**Attachment:**  
Vicinity Map