

CC 2
11/12/2024
TN



**CITY COUNCIL/SUCCESSOR AGENCY/FINANCING/  
POWER AUTHORITY**  
REGULAR MEETING  
MINUTES

**Tuesday, November 12, 2024**

**CALL TO ORDER**

Mayor Parris called the meeting of the Lancaster City Council / Successor Agency/ Financing/ Power Authority to order at 5:04 p.m.

**ROLL CALL**

PRESENT: City Council Members /Agency Directors/Authority Members: Hughes-Leslie, Malhi, Mann, Vice Mayor/Vice Chair Crist, Mayor/Chairman Parris

**STAFF MEMBERS:**

City Manager/ Executive Director; Assistant City Manager/Deputy Executive Director; City Attorney/Agency/Authority Counsel; City Clerk/Agency/Authority Secretary; Director-Public Works; Assistant Director-Parks, Recreation, Arts, & Community Services; Senior Director/Treasurer-Admin Services; Assistant Chief of Police.

**INVOCATION**

Pastor Caleb Schroeder

**PLEDGE OF ALLEGIANCE**

Council Member Ken Mann

**PRESENTATIONS**

1. STEM Expo  
Presented by: Mary Swafford, Chair-AVHUSD

Mayor Parris stated that he would provide \$3000 through the Mayor's fund.

2. LASD Explorer Recognition  
Presented by: Deputy Reserve Thom & Sgt. Chapman

Vice Mayor Crist thanked the LASD Explorers for their participation in the Fallen Heroes event.

Council discussed potential barriers for entry into the program.

3. Youth Development Update  
Presented by: Nigel Holly

Council discussion included the selection process for truancy program; estimate of the amount of kids that are truant; budget for truancy program; importance of assisting with improving reading skills for kids.

Mayor Parris awarded \$1,000 scholarships to four seniors.

4. Proclamation & Presentation on Parks Make Life Better Month  
Presented by: Sonya Patterson -**ITEM PULLED**

5. Student Recognition  
Presented by: Mayor R. Rex Parris & Trolis Niebla, City Manager

## CONSENT CALENDAR

Council Member Mann stated that he needs to recuse himself from item number CC 3 as he has property located within proximity to the project. Council Member Mann also stated that he needs to recuse himself from item number CC 10 as he received campaign funds from one of the recipients of the award listed in item number CC 10.

Council Member Malhi stated that he has a conflict with item number CC 3 as he has property owned within proximity to the project. However, the rule of necessity allows Council Member Malhi to vote on item number CC 3.

Mayor Parris stated that he needs to recuse himself from item numbers CC 4 and CC 7 as he is a sponsor to Antelope Valley Soccer, LLC. Mayor Parris also needs to recuse himself from item number CC 3 as he has property owned within proximity to the project.

On a motion by Vice Mayor Crist and seconded by Council Member Mann, the City Council approved the Consent Calendar as comprised pulling Consent Calendar item numbers CC 3, 4, 7 & 10 for separate discussion, by the following vote: 5-0-0-0; AYES: Hughes-Leslie, Malhi, Mann, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: None

Mayor Parris left the dais at this time.

Council Member Mann left the dais at this time.

On a motion by Vice Mayor Crist and seconded by Council Member Hughes-Leslie, the City Council approved item number CC 3 as comprised, by the following vote: 3-0-2-0;

AYES: Hughes-Leslie, Malhi, Crist; NOES: None; ABSTAIN: Mann & Parris;  
ABSENT: None

Council Member Mann returned to the dais at this time.

On a motion by Vice Mayor Crist and seconded by Council Member Malhi, the City Council approved item numbers CC 4 & CC 7 as comprised, by the following vote: 4-0-1-0; AYES: Hughes-Leslie, Malhi, Mann, Crist; NOES: None; ABSTAIN: Parris; ABSENT: None

Council Member Mann left the dais at this time.

Mayor Parris returned to the dais at this time.

On a motion by Vice Mayor Crist and seconded by Council Member Malhi, the City Council approved item number CC 10 as comprised, by the following vote: 4-0-1-0; AYES: Hughes-Leslie, Malhi, Parris, Crist; NOES: None; ABSTAIN: Mann; ABSENT: None

Council Member Mann returned to the dais at this time.

#### **CC 1. ORDINANCE WAIVER**

Waived further reading of any proposed ordinance. (This permits reading the title only in lieu of reciting the entire text.)

#### **CC 2. MINUTES**

Approved the City Council/Successor Agency/Financing/Housing/Power Authority Regular Meeting Minutes of October 22, 2024.

#### **CC 3. TASK ORDER FOR MULTI-YEAR PROFESSIONAL SERVICES (SERVICE GROUP CATEGORY 1 – ROADWAY AND STRUCTURES ENGINEERING) DESIGN SERVICES FOR LANCASTER HEALTH DISTRICT PHASE 2 (FORMERLY MEDICAL MAIN STREET) (REFERENCE: PWCP 24-028)**

1. Approved Task Order 6 with Kimley-Horn and Associates, Inc., (KHA) of Los Angeles, California, in accordance with the Multi-Year Professional Services Agreement for Lancaster Health District Phase 2 (formerly Medical Main Street) Design Services in the amount of \$272,912.00, plus a 10% contingency; and authorized the City Manager, or his designee, to sign all documents.
2. Found the City has complied with the California Environmental Quality Act. A Notice of Exemption was filed on June 8, 2021.

#### **CC 4. AMENDED AND RESTATED LANCASTER MUNICIPAL STADIUM OPERATING AGREEMENT**

- A. Approved the Amended and Restated Lancaster Municipal Stadium Operating Agreement.

B. Authorized the City Manager or his designee to execute the Amended and Restated Operating Agreement.

**CC 5. LANCASTER ENERGY – 2023 POWER CONTENT LABEL AND ATTESTATION**

Provided the attestation specified under California’s Power Source Disclosure (PSD) Program, which requires the governing council of a public agency providing retail electric service to endorse the accuracy of each annual report and power content label, as submitted to the California Energy Commission, for the previous year. In the case of Lancaster Energy (LE), such attestations will be based on the California Choice Energy Authority’s (CalChoice) technical review and will address the 2023 Annual Reports and Power Content Labels (PCL) prepared for the LE community choice aggregation (CCA) program.

**CC 6. ACCEPT CALIFORNIA HIGHWAY PATROL FY 24/25 CTFGP EDUCATION GRANT**

1. Accepted California Highway Patrol CTFGP Education Grant in the amount of \$312,810.00 to revenue account 23030000.4998
2. Appropriated \$312,810.00 to expenditure account 23030000.5656, for the implementation of programs funded by the CHP CTFGP Education Grant and purchase of supplies, services, and equipment.
3. Authorized the City Manager or his designee to execute all contracts, amendments, and associated documents, including memoranda of agreement, and other agreements necessary or appropriate to implement and expend up to \$312,810.00 in accordance with the Funding Agreement Between California Highway Patrol and the City of Lancaster, subject to City Attorney approval.

**CC 7. WARRANT AGREEMENT**

- A. Accepted the Warrant Agreement between the City of Lancaster and Antelope Valley Soccer, LLC.
- B. Authorized the City Manager or his designee to execute the Agreement.

**CC 8. AUTHORIZE DEED RESTRICTION FOR RAWLEY DUNTLEY PARK**

- A. Authorized the execution of a deed restriction for Rawley Duntley Park.
- B. Authorized the City Manager, or his designee, to execute and submit all documents related to the Deed Restriction.

**CC 9. APPLICATION FOR U.S. DEPARTMENT OF HOUSING & URBAN DEVELOPMENT (HUD), COMMUNITY PLANNING & DEVELOPMENT DEPARTMENT (CPD), OLDER ADULTS HOME MODIFICATION PROGRAM (OAHMP) FUNDS.**

1. Adopted **Resolution No. 24-60** authorizing the submittal of an application to HUD's Community Planning & Development Department for funding under the OAHMP program and authorizing the City Manager or his designee to execute all documents deemed necessary or appropriate to participate in the OAHMP program.
2. If funded, accept the OAHMP grant award funds and appropriate said funds into an OAHMP Fund account number, to be created by Finance.
3. Authorized the City Manager or his designee to expend any awarded funds (up to \$2,000,000.00), in accordance with the OAHMP program. The OAHMP program caps individual grant amounts at a \$5,000.00 maximum.

**CC 10.STAND STRONG BUSINESS RECOVERY LOAN FORGIVENESS.**

1. Approved the forgiveness of all Stand Strong Business Recovery loans awarded to businesses deemed "essential" by the State of California and/or the Los Angeles County Department of Public Health during the COVID-19 state of emergency.
2. Authorized the City Manager or his designee to execute all related documents.

**CC 11.CHANGE ORDER NO. 11 FOR PWCP 24-014, LANCASTER MUNICIPAL STADIUM RENOVATION**

1. Recognized revenue in the amount of \$32,557.50 to General Account No. 101.40000.4514, and appropriated an expenditure in the same amount to account CP11BS046.CONST GL Code 10149900.8000.
2. Approved Change Order No. 11 and increased the total amount of the contract with Bowe Contractors, Inc., of Tehachapi, California, PWCP 24-014 Lancaster Municipal Stadium Renovation, by \$2,037,742.74, for a total revised contract amount of \$16,158,773.74.

**CC 12.AMENDMENT TO CONFLICT OF INTEREST CODE LIST OF DESIGNATED EMPLOYMENT CLASSIFICATIONS**

Adopted **Resolution No. 24-61**, rescind Resolution No. 20-53 in its entirety and establishing the List of Designated Employment Classifications and the Disclosure Categories of the Conflict of Interest Code as provided in Section 2.40.030, Title 2, of the Lancaster Municipal Code.

**CC 13.ANIMAL CARE AND CONTROL SERVICES AGREEMENT**

1. Approved Agreement with Los Angeles County Department of Animal Care and Control to provide general animal services for a term of five years; and,

2. Authorized the City Manager, or his designee, to pay invoices and to execute all contracts and associated documents.

**CC 14.TAX SHARING RESOLUTION FOR PROPOSED ANNEXATION NO. 14-457 INTO LOS ANGELES COUNTY SANITATION DISTRICT NO. 14**

1. Adopted the Tax Sharing Resolution for proposed Annexation No. 14-457 into Los Angeles County Sanitation District No. 14.
2. Directed the City Clerk to route three copies of the tax share resolution to the City Attorney and the Mayor for wet signatures.

**CC 15.TAX SHARING RESOLUTION FOR PROPOSED ANNEXATION NO. 14-458 INTO LOS ANGELES COUNTY SANITATION DISTRICT NO. 14**

- a. Adopted the Tax Sharing Resolution for proposed Annexation No. 14-458 into Los Angeles County Sanitation District No. 14
- b. Directed the City Clerk to route three copies of the tax share resolution to the City Attorney and the Mayor for wet signatures.

**CC 16.AWARD OF FUNDS FOR COMMUNITY FOOD PROGRAM.**

1. Awarded funds under the FY 2024-25 Community Food Program to the organizations and in the amounts outlined in this staff report.
2. Authorized the City Manager, or his designee, to finalize and execute any related documents in a form approved by the City Attorney.

**CC 17.PROFESSIONAL SERVICES AGREEMENT - FRYDMAN COUNSEL**

1. The City Council approved the Professional Services Agreement with Frydman Counsel in an amount not to exceed \$474,000.00, and authorized the City Manager, or his designee, to sign all documents; and
2. Approved an appropriation of \$474,000.00 from General Fund Balance to 10110000.5710
3. Authorized the City Manager, or his designee, to execute any additional amendments to the Agreement deemed necessary to complete the project in a form approved by the City Attorney; and
4. Found that this item is not a project pursuant to the California Environmental Quality Act (CEQA).

**18. RESOLUTION AMENDING EMPLOYEE CLASSIFICATION AND COMPENSATION SCHEDULE AND INCREASING THE FULL TIME EQUIVALENT (FTE) HEADCOUNT**

Adopted **Resolution No. 24-62** amending Resolution 24-57, establishing a compensation schedule for various classifications of employees of the City of Lancaster and establishing the following changes:

- Moved the following 3100 series classification to 2100 series:
  - Assistant Chief of Police
- Removal of the following classification to 2100 series:
  - Director of Public Safety
- Addition of the following classification to 2200 series:
  - CEO of Lancaster Energy
  - City Manager
- Redefined 2200 Series employee group benefits
- Addition of the following classification to 5000 series:
  - Dispatcher
- Redefined the 5100 Series employee group benefits
- Reclass and appropriate funds for existing open position
  - Technician I to Supervisor for Parking Enforcement in Community Development
- Addition of one (1) FTE positions and appropriate funds to the City of Lancaster raising the total city FTE count to 315
  - Assistant Director – Public Information, Communications, and Marketing

**CC 19.MONTHLY REPORTS OF INVESTMENTS – OCTOBER 2024.**

Accepted and approved the October 2024 Monthly Report of Investments as submitted.

**CC 20.CHECK REGISTERS – OCTOBER 6, 2024, THROUGH OCTOBER 19, 2024**

Approved the Check and Wire Registers for payments made October 6, 2024, through October 19, 2024, in the amount of \$7,688,055.68 as presented.

**CA 1. COUNCIL AGENDA**

On a motion by Mayor Parris and seconded by Vice Mayor Crist, the City Council approved the nomination and appointment of Leslie Underwood to the Planning

Commission, by the following vote: 5-0-0-0; AYES: Hughes-Leslie, Malhi, Mann, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: None

## **CR1. COUNCIL REPORTS**

Vice Mayor Crist reported on the Fallen Heroes event. Vice Mayor Crist also reported on the North County Transit Commission meeting that included a report of CalTrans and Metrolink.

Council Member Mann announced the upcoming CalTrans scoping meeting to receive feedback from citizens regarding the removal of a lane on the Fourteen (14) Freeway.

Vice Mayor Crist reported on the Blue-Ribbon Commission and the Salvation Army event to feed the homeless.

Staff provided a video recap of the Field of Drafts event.

Council Member Hughes-Leslie reported on the AV Edge Fall Forum

Staff provided a video recap of the AV Edge Fall Forum.

Council Member Hughes-Leslie also reported on various events to honor veterans.

Staff provided a video recap of the Veterans Day events.

Council Member Mann reported on the release of homes provided by the Habitat for Humanity and ensuring the homes are going to Lancaster/Antelope Valley residents.

Trolis Niebla, City Manager provided background on the receipt of the Eddy Award.

Council Member Malhi reported on the Eddy Award event where the City of Lancaster received the Most Business Friendly City award.

Staff provided a video recap of the Eddy Award event.

## **LANCASTER FINANCING AUTHORITY**

No action required at this time.

## **LANCASTER HOUSING AUTHORITY**

No action required at this time.

## **LANCASTER POWER AUTHORITY**

No action required at this time.



**LANCASTER SUCCESSOR AGENCY**

No action required at this time.

**CITY MANAGER / EXECUTIVE DIRECTOR ANNOUNCEMENTS**

Trolis Niebla, City Manager did not have any further announcements at this time.

Mayor Parris discussed the public submitting productive ideas.

Mayor Parris directed staff to obtain a retired judge to perform an audit on City operations and report back.

Mayor Parris also discussed the need to prioritize reading skills for students and improve the well-being of children in the community.

Mayor Parris also discussed the use of technology to improve public safety.

**CITY CLERK / AGENCY / AUTHORITY SECRETARY ANNOUNCEMENT**

The City Clerk provided the public with the procedure to address the City Council/Successor Agency/Authority regarding non-agendized items.

**PUBLIC BUSINESS FROM THE FLOOR - NON-AGENDIZED ITEMS**

Addressing the City Council at this time:

Elvia Valdivia-inquired about the Council's plan to improve public health issues within the community.

Leah Valdivia-inquired about the City's plan to improve public safety.

Heather Smith-discussed issues with a vacant lot in neighborhood

**CITY COUNCIL / AGENCY / AUTHORITY COMMENTS**

No comments at this time.

**ADJOURNMENT**

Mayor Parris adjourned the meeting at 6:54 p.m. and stated the next City Council/Successor Agency/Financing/Power Authority meeting will be held on Tuesday, December 14 , 2024 at 1:30 p.m.

PASSED, APPROVED and ADOPTED this 10<sup>th</sup> day of December 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

\_\_\_\_\_  
ANDREA ALEXANDER  
CITY CLERK

\_\_\_\_\_  
R. REX PARRIS  
MAYOR/CHAIRMAN

STATE OF CALIFORNIA            }  
COUNTY OF LOS ANGELES       } ss  
CITY OF LANCASTER             }

CERTIFICATION OF MINUTES  
CITY COUNCIL/SUCCESSOR AGENCY/FINANCING/POWER AUTHORITY

I, \_\_\_\_\_, \_\_\_\_\_ of the City of Lancaster,  
CA, do hereby certify that this is a true and correct copy of the original City Council/Successor  
Agency/ Financing/ Power Authority Minutes, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, CA on this  
\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

(seal)

\_\_\_\_\_