

CC 2
06/25/2024
JC



**CITY COUNCIL/SUCCESSOR AGENCY/FINANCING/
POWER AUTHORITY**
REGULAR MEETING
MINUTES

Tuesday, June 25, 2024

CALL TO ORDER

Mayor Parris called the meeting of the Lancaster City Council/ Successor Agency/Financing /Power Authority to order at 1:34 p.m.

ROLL CALL

PRESENT: City Council Members /Agency Directors /Power Authority Members: Hughes-Leslie, Mann, Vice Mayor/Vice Chair Crist, Mayor Chairman Parris

ABSENT: Council Member Raj Malhi

On a motion by Council Member Mann and seconded by Vice Mayor Crist, the City Council excused Council Member Raj Malhi from the Lancaster City Council/ Successor Agency/Financing /Power Authority meeting, by the following vote: 4-0-0-1; AYES: Hughes-Leslie, Mann, Crist, Parris ; NOES: None; ABSTAIN: None; ABSENT: Malhi

STAFF MEMBERS:

City Manager/ Executive Director; Assistant City Manager/Deputy Executive Director; City Attorney/Agency/Authority Counsel; Assistant to the City Manager; City Clerk/Agency/Authority Secretary; Director-Public Works; Director-Community Development; Director-Parks, Recreation, Arts, & Community Services; Director-Finance & Technology; Chief of Police/Director of Public Safety

INVOCATION

Michelle Royal

PLEDGE OF ALLEGIANCE

Deputy Mayor Shawn Cannon II

PRESENTATIONS

1. Kids Feeding Kids Recognition
Presented by: Michelle Royal
2. Impact Program Presentation
Presented by: Andrea Franco, Coordinator I-Community Services

Mayor Parris stated that he would like to give a \$1,000 scholarship to each student that presented from the IMPACT program.

3. Public Safety Ranger Recognition
Presented by: Rod Armalin, Chief of Police

SA NB 1. AGREEMENT REGARDING SETTLEMENT, RELEASE, AND WAIVER OF CLAIMS AND TERMINATION OF OWNER PARTICIPATION AGREEMENT.

The City Council waived the staff report on this item seeing that there were not any public comments.

On a motion by Vice Mayor Crist and seconded by Council Member Hughes-Leslie, the City Council approved (1) the agreement regarding settlement, release and waiver of claims and termination of owner participation agreement between the Lancaster Redevelopment Agency and Frank B. Maga; (2) authorized the Executive Director, or his designee, to finalize (i) the Termination of Parking Easement in substantially the form presented, subject to non-substantive changes approved by the City Attorney; and (ii) execute all documents necessary or appropriate to complete the transaction, by the following vote: 4-0-0-1; AYES: Hughes-Leslie, Mann, Crist, Parris ; NOES: None; ABSTAIN: None; ABSENT: Malhi

CONSENT CALENDAR

On a motion by Vice Mayor Crist and seconded by Council Member Mann, the City Council approved the Consent Calendar as comprised amending item number CC 8 with regards to the approval of the agreement and substantially the form attached being subject to the approval of the City Attorney and also pulling item number CC 11 for separate discussion, by the following vote: 4-0-0-1; AYES: Hughes-Leslie, Mann, Crist, Parris ; NOES: None; ABSTAIN: None; ABSENT: Malhi

Addressing the Council at this time:

Francis Malabuyoc-spoke in opposition of the selection of award of RFP 827-24.

Discussion among the Council included the process of awarding the RFP to vendors and various scoring categories.

The City Council tabled item number CC 11 until the next scheduled regular meeting.

CC 1. ORDINANCE WAIVER

Waived further reading of any proposed ordinance. (This permits reading the title only in lieu of reciting the entire text.)

CC 2. MINUTES

Approved the City Council/Successor Agency/Financing/Power Authority Regular Meeting Minutes of June 11, 2024.

CC 3. CHECK REGISTERS – MAY 26, 2024, THROUGH JUNE 08, 2024.

Approved the Check and Wire Registers for payments made May 26, 2024, through June 08, 2024 in the amount of \$22,748,407.30 as presented.

CC 4. CONVEYANCE MAP APPROVAL – PARCEL MAP NO. 84411 (LOCATED AT THE SOUTHEAST CORNER OF 70TH STREET WEST AND AVENUE K)

1. Approved the map for Parcel Map No. 84411 for Financing and Conveyance purposes only. Parcel Map No. 84411 is located at the southeast corner of 70th Street West and Avenue K; made findings that this project will not violate any of the provisions of Sections 66473.5, 66474.1 and 66474.6 of the Subdivision Map Act; and instructed the City Clerk to endorse on the face of the map the certificate which embodies the approval of said map and the dedications shown thereon.

2. No development is proposed or authorized with the recording of this map. The lots created by this map are not buildable lots. A separate final subdivision map must be approved by City Council and recorded with development conditions to create buildable lots.

CC 5. AMEND MEMORANDUM OF AGREEMENT FOR PRESCHOOL SERVICES

- a. Approved Amendment No. 1 to Memorandum of Agreement (MOA) with Lancaster Baptist Church, DBA Kids' Corner Preschool of Lancaster, California.
- b. Authorized the City Manager or designee to execute MOA amendment.

CC 6. DESIGNATING CITY OFFICIALS AUTHORIZED TO FILE APPLICATION(S) TO THE STATE OF CALIFORNIA HIGHWAY PATROL TO OBTAIN FINANCIAL ASSISTANCE RELATING TO IMPAIRED DRIVING AND INCREASE PUBLIC AWARENESS.

Approved **Resolution No. 24- 28** , designating those officials authorized to file application(s) to the California Highway Patrol to obtain certain state financial assistance.

CC 7. MONTHLY REPORTS OF INVESTMENTS – MAY 2024.

Accepted and approved the May 2024 Monthly Report of Investments as submitted.

CC 8. PROFESSIONAL SERVICES AGREEMENT FOR MULTIFUNCTIONAL PRINTERS & COPIERS.

1. Awarded Agreement for Professional Services with Konica Minolta Business Solutions (KBMS) for an amount not-to-exceed \$155,000.00 annually for Multifunctional Printers and Copiers Lease and Support Services commencing in Fiscal Year 2024-25 for a three-year contract subject to the approval of the City Attorney.
2. Authorized the City Manager, or his designee, to sign all documents.

CC 9. MICROSOFT ENTERPRISE AGREEMENT WITH SHI INTERNATIONAL CORP.- APPROVAL OF YEAR THREE – QUOTE 24488021

1. Approved year three of the Microsoft Enterprise Agreement with SHI International Corp. to provide the licenses for the City’s necessary Microsoft Software functionality, which includes the use of Outlook, Office 365, Microsoft Teams, Exchange email, SQL Server, Visual Studio Pro, Microsoft Project, Windows Client and Server operating systems
2. Authorized the City Manager and his designee, with the approval of the City Attorney, to execute the Agreement and any other related documents or addendums.

CC 10.FISCAL YEAR 2024-2025 BUDGETS AND FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM.

City Council and City Council acting as Lancaster Housing Authority and Lancaster Power Authority:

- a. Adopted **Resolution 24-29**, adopting the proposed City of Lancaster Fiscal Year 2024-2025 General Fund Operating Budget, Special Funds Budget and Capital Improvement Program Budget.
- b. Adopt **Resolution 24-30**, establishing the annual Appropriations Limit for Fiscal Year 2024-2025.

CC 11.AWARD CONTRACT FOR REQUEST FOR PROPOSAL 827-24-TREE TRIMMING SERVICES TO TIP TOP ARBORISTS, INC (TABLED)

1. Award contract for Request for Proposal (RFP) 827-24-Tree trimming Services to Tip Top Arborists, Inc. in the amount of \$544,506 for tree trimming services for contract year one (July 2024-June 2025) and an increase of up to a maximum of 5% for a Consumer Price Increase (CPI) for the second and third years, plus the two additional one-year extension options

2. Find that this item is not a project under the California Environmental Quality Act.
3. Authorize the City Manager, or his designee, to sign all documents.

CC 12.AWARD HOMELESS CLEAN UP & DETERRENT SERVICES RFP 828-24

1. Approved Agreement with Hak – Away Transport for an amount not to exceed \$834,000 for FY 24- 25 – Homeless Clean Up & Deterrent Services.
2. Authorized the City Manager, or his designee, to pay invoices and to execute all contracts and associated documents.

CC 13.AMENDMENT TO LEGAL SERVICES CONTRACT

1. Approved the third amended agreement for legal services with Stradling Yocca Carlson & Rauth, LLP.

CC 14.AMENDING EMPLOYEE CLASSIFICATION AND COMPENSATION SCHEDULE

1. Adopted **Resolution 24-31**, amending Resolution 24-15, adding three (3) FTE Positions to the 2024-2025 fiscal year and reestablishing group benefits for 2100, 3100, and 5100 series employees to include enrollment eligibility into CalPERS at the City of Lancaster.
2. Authorized the City Manager, or his designee, to execute and sign all documents necessary to implement this change.

PH 1. 2022 APPLICATION TO THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT PERMANENT LOCAL HOUSING ALLOCATION PROGRAM

Mayor Parris opened the public hearing at this time.

The City Council waived the staff report on this item seeing that there were not any public comments.

Mayor Parris closed the public hearing at this time.

On a motion by Vice Mayor Crist and seconded by Council Member Hughes-Leslie, the City Council, (1) adopted **Resolution No. 24-32**, authorizing the City of Lancaster to apply for CY 2022 Permanent Local Housing Allocation (PLHA) funds from the State of California Department of Housing and Community Development; (2) authorized the City

Manager or his designee to execute all related documents by the following vote: 4-0-0-1; AYES: Hughes-Leslie, Mann, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: Malhi

PH2. APPLICATION FOR U.S. DEPARTMENT OF HOUSING & URBAN DEVELOPMENT (HUD), COMMUNITY PLANNING & DEVELOPMENT DEPARTMENT (CPD), PRESERVATION & REINVESTMENT INITIATIVE FOR COMMUNITY ENHANCEMENT (PRICE) FUNDS

Mayor Parris opened the public hearing at this time.

The City Council waived the staff report on this item seeing that there were not any public comments.

Mayor Parris closed the public hearing at this time.

On a motion by Vice Mayor Crist and seconded by Council Member Mann, the City Council approved item number PH 2 as comprised, by the following vote: 4-0-0-1; AYES: Hughes-Leslie, , Mann, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: Malhi

Approved Recommendations:

1. Adopted **Resolution No. 24-33** authorizing the submittal of an application to H.U.D.'s Community Planning & Development Department for funding under the PRICE program; the execution of a standard agreement if selected for such funding and any amendments thereto; and any related documents necessary to participate in the PRICE program.
2. Authorized the City Manager or his designee to enter into a contract with Habitat for Humanity, if funded, to administer and implement the Price program, in a form approved by the City Attorney.
- 3 Accepted the PRICE grant award funds and appropriated said funds into a PRICE Fund account number, to be created by Finance, for expenditure in accordance with the PRICE program.

NB 1. A RESOLUTION ORDERING THAT AN ORDINANCE BE SUBMITTED TO THE VOTERS AT THE GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 5, 2024, APPROVING ENACTING AN AMENDMENT TO THE CITY'S TRANSACTIONS AND USE TAX, DIRECTING THE CITY ATTORNEY TO PREPARE AN IMPARTIAL ANALYSIS OF THE MEASURE, SETTING PRIORITIES FOR FILING A WRITTEN ARGUMENT RELATING TO THE BALLOT MEASURE, AND PROVIDING FOR REBUTTAL ARGUMENTS RELATING TO THE BALLOT MEASURE

Allison Burns, City Attorney presented the staff report on this item.

Discussion among Council included an explanation of the limits on the sales tax and the need for the measure to avoid losing funding.

On a motion by Vice Mayor Crist and seconded by Council Member Mann, the City Council, adopted **Resolution No. 24-34**, ordering that an ordinance be submitted to the voters at the General Municipal Election to be held on November 5, 2024, approving enacting an amendment to the City's transactions and use tax, directing the City Attorney to prepare an impartial analysis of the measure, setting priorities for filing a written argument relating to the ballot measure, and providing for rebuttal arguments relating to the ballot measure, by the following vote: 4-0-0-1; AYES: Hughes-Leslie, Mann, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: Malhi

CA1. DISCUSSION AND CONSIDERATION OF NOMINATION AND APPOINTMENT TO THE AV FAIR JOINT POWER AUTHORITY.

On a motion by Mayor Parris and seconded by Vice Mayor Crist, the City Council approved the nomination and appointment of Council Member Lauren Hughes-Leslie to the AV Fair Joint Power Authority, by the following vote: 4-0-0-1; AYES: Hughes-Leslie, Mann, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: Malhi

CA2. DISCUSSION AND CONSIDERATION OF REMOVAL OF PLANNING COMMISSION MEMBER AND APPOINTMENT OF NEW PLANNING COMMISSION MEMBER.

On a motion by Mayor Parris and seconded by Vice Mayor Crist, the City Council approved the nomination and appointment of Irvine Carrillo to the Planning Commission, by the following vote: 4-0-0-1; AYES: Hughes-Leslie, Mann, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: Malhi

CA3. DISCUSSION AND CONSIDERATION OF NOMINATION AND APPOINTMENT TO THE SOCIAL EQUITY COMMISSION

On a motion by Mayor Parris and seconded by Vice Mayor Crist, the City Council approved the nomination and appointment of Leslie Underwood to the Social Equity Commission, by the following vote: 4-0-0-1; AYES: Hughes-Leslie, Mann, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: Malhi

CR1. COUNCIL REPORTS

Vice Mayor Crist reported on the Antelope Valley Transportation Authority (AVTA) meeting.

Council Member Mann reported on the business and neighborhood watch meetings.

Rod Armalin, Chief of Police provided a report on the Farmer's Market incident.

Mayor Parris directed staff to provide a short memo regarding the ability to amend the City Charter to enforce misdemeanors and the ability to prosecute conspiring crimes on social media.

Staff provided a video regarding the Farmer's Market incident.

Council member Hughes-Leslie reported on the Red Cross Blood Drive; Juneteenth Celebration, and the acceptance of the SALVA award on behalf of Mayor Parris.

Staff provided a video recap of the SALVA Gala and the Juneteenth event.

LANCASTER FINANCING AUTHORITY

No action required at this time.

CITY MANAGER / EXECUTIVE DIRECTOR ANNOUNCEMENTS .

Jason Caudle, City Manager announced the upcoming Summer Block Party scheduled on Saturday, June 29, 2024 and the Fourth of July Extravaganza.

CITY CLERK / AGENCY / AUTHORITY SECRETARY ANNOUNCEMENT

The City Clerk provided the public with the procedure to address the City Council/Successor Agency/Authority regarding non-agendized items.

PUBLIC BUSINESS FROM THE FLOOR - NON-AGENDIZED ITEMS

Addressing the City Council at this time:

Lynde Williams-discussed issues with limited parking near residence.

Fran Sererseres- discussed issues with graffiti and ensuring that the City provide and advertise cooling centers.

CITY COUNCIL / AGENCY / AUTHORITY COMMENTS

No comments at this time.

ADJOURNMENT

Mayor Parris adjourned the meeting at 2:52 p.m. and stated the next City Council/Successor Agency/Financing/Power/California Choice Energy Authority meeting will be held on Tuesday, July 09, 2024 at 1:30 p.m.

PASSED, APPROVED and ADOPTED this 9th day of July 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

ANDREA ALEXANDER
CITY CLERK

R. REX PARRIS
MAYOR/CHAIRMAN

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss
CITY OF LANCASTER }

CERTIFICATION OF MINUTES
CITY COUNCIL/SUCCESSOR AGENCY/FINANCING/ POWER AUTHORITY

I, _____, _____ of the City of Lancaster, CA, do hereby certify that this is a true and correct copy of the original City Council/Successor Agency/ Financing/ Power Authority Minutes, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, CA on this _____ day of _____, _____.

(seal)
