

CC 2
9/10/2024
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**CITY COUNCIL/SUCCESSOR AGENCY/FINANCING/
POWER AUTHORITY**
REGULAR MEETING
MINUTES

Tuesday, August 27, 2024

CALL TO ORDER

Mayor Parris called the meeting of the Lancaster City Council/ Successor Agency/Financing /Power Authority to order at 1:33 p.m.

ROLL CALL

PRESENT: City Council Members /Agency Directors/Authority Members: Hughes-Leslie, Malhi, Mann, Vice Mayor/Vice Chair Crist

EXCUSED: City Council Member Hughes-Leslie

On a motion by Mayor Parris and seconded by Vice Mayor Crist, the City Council excused Council Member Hughes-Leslie from the regular meeting of August 27, 2024, by the following vote: 4-0-0-1; AYES: Malhi, Mann, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: Hughes-Leslie

STAFF MEMBERS:

City Manager/ Executive Director; Assistant City Manager/Deputy Executive Director; City Attorney/Agency/Authority Counsel; City Clerk/Agency/Authority Secretary; Director-Public Works; Director-Parks, Recreation, Arts, & Community Services; Senior Director/Treasurer-Admin Services; Assistant Chief of Police/Assistant Director of Public Safety

INVOCATION

Deputy Mayor Shawn Cannon

PLEDGE OF ALLEGIANCE

Vice Mayor Crist

CONSENT CALENDAR

On a motion by Vice Mayor Crist and seconded by Council Member Mann, the City Council approved the Consent Calendar as comprised, by the following vote: 4-0-0-1; AYES: Malhi, Mann, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: Hughes-Leslie

CC 1. ORDINANCE WAIVER

Waived further reading of any proposed ordinance. (This permits reading the title only in lieu of reciting the entire text.)

CC 2. MINUTES

Approved the City Council/Successor Agency/Financing/Power Authority Regular Meeting Minutes of August 13, 2024.

CC 3. CHECK REGISTERS – JULY 21, 2024, THROUGH AUGUST 10, 2024

Approved the Check and Wire Registers for payments made July 21, 2024, through August 10, 2024, in the amount of \$15,623,970.05 as presented.

CC 4. MONTHLY REPORT OF INVESTMENTS-JUNE & JULY 2024

Accepted and approved the June and July 2024 Monthly Report of Investments as submitted.

CC 5. ADOPT ORDINANCE AMENDING SECTION 2.04.040 OF THE LANCASTER MUNICIPAL CODE CONCERNING VACANCIES ON THE CITY COUNCIL OR IN THE OFFICE OF THE MAYOR

Adopted **Ordinance No. 1119** Amending Section 2.04.040 of the Lancaster Municipal Code Concerning Vacancies on the City Council or in the Office of the Mayor.

CC 6. ADOPT ORDINANCE ADDING SECTION 2.04.055 TO THE LANCASTER MUNICIPAL CODE CONCERNING STATEMENTS PURSUANT TO SECTION 13307 OF THE ELECTIONS CODE SUBMITTED BY CANDIDATES FOR ELECTIVE OFFICES

Adopted **Ordinance No. 1118** adding Section 2.04.055 to the Lancaster Municipal Code concerning statements pursuant to Section 13307 of the Elections Code submitted by candidates for elective offices.

CC 7. ASSIGNMENT AND ASSUMPTION AGREEMENT REGARDING SUBARU ANTELOPE VALLEY AND HONDA LANCASTER

1. Approved an Assignment and Assumption Agreement with Trust Automotive.

2. Authorized the City Manager, or his designee, to negotiate, finalize, and execute the agreement in a form to be approved by the City Attorney.

CC 8. APPROVE ONE YEAR EXTENSION AND TWO OPTIONAL EXTENSIONS WITH PARKWOOD LANDSCAPE MAINTENANCE, INC. CONTRACT FOR THE CITY LANDSCAPE MAINTENANCE PROGRAM

- a. Approved one-year extension with Parkwood Landscape Maintenance, Inc. for professional landscape maintenance services, which includes a 4% Consumer Price Index (CPI) increase for an amount not to exceed \$1,999,328.23 for September 2024 through August 2025. Approved two (2) optional contract years which can include an authorization of up to a 5% CPI increase per year.
- b. Approved spending authority for an additional 5% contingency that will be used for additional areas added to the contract under this extension.
- c. Authorized the City Manager, or his designee, to sign all documents.

CC 9. TAX SHARING RESOLUTION FOR PROPOSED ANNEXATION NO. 40-164 (04-220) INTO LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 40, ANTELOPE VALLEY

Adopted the Tax Sharing Resolution for proposed Annexation No. 40-164 (04-220) into Los Angeles County Waterworks District No. 40, Antelope Valley. Directed the City Clerk to route three (3) copies of the tax share resolution to the City Attorney and the Mayor for wet signatures.

CC 10. Tax Sharing Resolution for Proposed Annexation No. 40-167 (04-223) into Los Angeles County Waterworks District No. 40, Antelope Valley

Adopted the Tax Sharing Resolution for proposed Annexation No. 40-167 (04-223) into Los Angeles County Waterworks District No. 40, Antelope Valley. Directed the City Clerk to route three (3) copies of the tax share resolution to the City Attorney and the Mayor for wet signatures.

CC 11. TAX SHARING RESOLUTION FOR PROPOSED ANNEXATION NO. 14-450 INTO LOS ANGELES COUNTY SANITATION DISTRICT NO. 14

- a. Adopted the Tax Sharing Resolution for proposed Annexation No. 14-450 into Los Angeles County Sanitation District No. 14.
- b. Directed the City Clerk to route three (3) copies of the tax share resolution to the City Attorney and the Mayor for wet signatures.

CC 12.TAX SHARING RESOLUTION FOR PROPOSED ANNEXATION NO. 14-453 INTO LOS ANGELES COUNTY SANITATION DISTRICT NO. 14

- a. Adopted the Tax Sharing Resolution for proposed Annexation No. 14-453 into Los Angeles County Sanitation District No. 14.
- b. Directed the City Clerk to route three (3) copies of the tax share resolution to the City Attorney and the Mayor for wet signatures.

CC 13.AWARD CONTRACT FOR REQUEST FOR PROPOSAL 827-24 TREE TRIMMING SERVICES TO TIP TOP ARBORISTS, INC.

1. Awarded contract for Request for Proposal (RFP) 827-24-Tree Trimming Services to Tip Top Arborists, Inc. in an amount not to exceed \$286,796 for tree trimming services for contract year one (September 1, 2024-June 30, 2025) and up to a maximum 5% Consumer Price Index (CPI) increase for the second and third contract years. The contract also provides two optional one-year extensions.
2. Found that this item is not a project under the California Environmental Quality Act.
3. Authorized the City Manager, or his designee, to sign all documents.

CC 14.AWARD CONTRACT FOR REQUEST FOR PROPOSAL 827-24 TREE TRIMMING SERVICES TO WEST COAST ARBORISTS, INC.

1. Awarded contract for Request for Proposal (RFP) 827-24 Tree Trimming Services to West Coast Arborists, Inc. in an amount not to exceed \$275,515 for tree trimming services for contract year one (September 1, 2024-June 30, 2025) and up to a maximum 5% Consumer Price Index (CPI) increase for the second and third contract years. The contract also provides two (2) optional one-year extensions.
2. Found that this item is not a project under the California Environmental Quality Act.
3. Authorized the City Manager, or his designee, to sign all documents.

CC 15.FEDERAL DIGITAL EQUITY COMPETITIVE GRANT PROGRAM ACCEPTANCE.

Authorized the City to enter into a binding agreement with the County of Los Angeles to develop, implement, and assess digital inclusion activities under the Federal Digital Equity Competitive Grant Program. Granted the City Manager and their designee the authority to sign the Federal Digital Equity Competitive Grant Program Letter of Commitment and related documents.

NB 1. THIRD AMENDMENT TO THE AMENDED AND RESTATED JPA BETWEEN THE CITY OF LANCASTER, PALMDALE, AND COUNTY OF LOS ANGELES FOR THE ANTELOPE VALLEY TRANSIT AUTHORITY (AVTA).

George Harris, II, Senior Director/Treasure-Admin Services presented the staff report on this item.

On a motion by Vice Mayor Crist and seconded by Council Member Malhi, the City Council approved item number NB 1 as comprised, by the following vote: 4-0-0-1; AYES: Malhi, Mann, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: Hughes-Leslie

Approved Recommendation(s):

- 1) Approved third amendment to the agreement between City of Lancaster, City of Palmdale, and County of Los Angeles for the Antelope Valley Transit Authority (AVTA) transit service agreement.
- 2) Appropriated \$480,000 to account 21819000.5710 for FY 24/25 budget year.
- 3) Authorized the City Manager, or his designee, to negotiate, finalize, and execute the agreement amendment and all future amendments in a form to be approved by the City Attorney

NB 2. GOVERNOR NEWSOM'S EXECUTIVE ORDER N-1-24

Rod Armalin, Chief of Police presented the staff report on this item.

Discussion among Council included the definition of what is considered personal property. Council also discussed cost to cleanup homeless encampments.

Mayor Parris directed staff to develop policies and procedures to prioritize services for homeless single women.

On a motion by Vice Mayor Crist and seconded by Council Member Mann, the City Council, directed staff to conform its standard operating procedures and policies to Executive Order N-1-24 regarding homeless encampments by the following vote: 4-0-0-1; AYES: Malhi, Mann Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: Hughes-Leslie

CR1. COUNCIL REPORTS

Staff provided a video recap of the AV Alta FC Stadium groundbreaking.

Council Member Malhi reported on the importance of bringing back Emergency Preparedness/Ready Lancaster program.

Vice Mayor Crist reported on the City's Strategic/Succession Planning.

LANCASTER HOUSING AUTHORITY

No action required at this time.

LANCASTER FINANCING AUTHORITY

No action required at this time.

LANCASTER POWER AUTHORITY

No action required at this time.

LANCASTER SUCCESSOR AGENCY

No action required at this time.

CITY MANAGER / EXECUTIVE DIRECTOR ANNOUNCEMENTS .

Trolis Niebla, City Manager elaborated on the City's strategic planning. The City Manager also announced current openings for law enforcement officers. The City Manager also announced the recent illegal cannabis operation and closure of party house. The City Manager also announced upcoming events such as Halloween Haunt, Field of Drafts and the Mariposa Park Ribbon Cutting.

CITY CLERK / AGENCY / AUTHORITY SECRETARY ANNOUNCEMENT

The City Clerk provided the public with the procedure to address the City Council/Successor Agency/Authority regarding non-agendized items.

PUBLIC BUSINESS FROM THE FLOOR - NON-AGENDIZED ITEMS

Addressing the City Council at this time:

Ramona Russum- discussed various issues.

Deputy Mayor Shawn Cannon- provided information regarding community assistance programs and Youth for Justice.

David Paul- discussed constructing a future model for homelessness issue.

Vanetta Hall-discussed safety concerns regarding residence and neighborhood.

CITY COUNCIL / AGENCY / AUTHORITY COMMENTS

Deputy Mayor Varden announced success with efforts taken to make Sierra Highway better.

ADJOURNMENT

Mayor Parris adjourned the meeting at 2:13 p.m. and stated the next City Council/Successor Agency/Financing/Power Authority meeting will be held on Tuesday, September 10, 2024 at 1:30 p.m.

PASSED, APPROVED and ADOPTED this 10th day of September 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

ANDREA ALEXANDER
CITY CLERK

R. REX PARRIS
MAYOR/CHAIRMAN

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss
CITY OF LANCASTER }

CERTIFICATION OF MINUTES
CITY COUNCIL/SUCCESSOR AGENCY/FINANCING/ POWER AUTHORITY

I, _____, _____ of the City of Lancaster,
CA, do hereby certify that this is a true and correct copy of the original City Council/Successor
Agency/ Financing/ Power Authority Minutes, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, CA on this
_____ day of _____, _____.

(seal)
