

STAFF REPORT City of Lancaster

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Date: March 25, 2025

To: Mayor Parris and City Council Members

From: Sonya Patterson, Director of Parks, Arts, Recreation and Community Services

Subject: **Citywide Fee Schedule Amendment to Approve Proposed Memorial Bench Program Fees**

Recommendation:

1. Adopt Resolution No. 25-____, establishing fees for the City's Memorial Bench Program.
2. Establish a revenue project 6000BENCH.BENCHFEE (account 10160099.4713) for the Memorial Bench Program
3. Establish an expenditure project 6000BENCH.RPRS&MAINT (account 10160099.5790) for the Memorial Bench Program.

G.C. Section 84308: No

Fiscal Impact:

No Fiscal Impact. The fees collected will cover the purchase of the memorial bench and anticipated maintenance.

Summary:

The establishment of a Memorial Bench Program will provide residents with a meaningful way to honor and remember loved ones through the installation of personalized benches in City parks.

The Memorial Bench Program will allow individuals to dedicate a bench in memory of a loved one. Each bench is personalized and placed in a city park, with locations determined by City staff based on suitability and availability. This program aligns with the City's commitment to enhancing public spaces while offering residents a lasting tribute to those they wish to commemorate.

A one-time donation of \$3,500 is proposed to cover:

- Purchase of the custom memorial bench.
- Site preparation and installation.
- Maintenance for a 10-year period.

During the 10-year maintenance period, if a bench is damaged beyond repair, the city will replace it at

no additional cost to the donor. After the 10-year period damaged benches will not be replaced. All benches will be maintained in accordance with existing City property maintenance standards.

In conclusion, staff recommends the adoption of the \$3,500 fee to establish the Memorial Bench Program. This initiative provides a meaningful option for residents to commemorate loved ones while contributing to the beautification of City parks.

SP:Nf

Attachment:

Resolution No. 25-____

Legal Notice