

**STAFF REPORT**  
**City of Lancaster**

7/28/20

JC

Date: July 28, 2020

To: Mayor Parris and City Council Members

From: George N. Harris II, Finance Director



Subject: **Monthly Report of Investments – June 2020**

**Recommendation:**

Accept and approve the June 2020 Monthly Report of Investments as submitted.

**Fiscal Impact:**

None

**Background:**

Each month, the Finance Department prepares a report listing the investments for all separate entities under the jurisdiction of the City as identified in the City's Comprehensive Annual Financial Report.

Portfolio Recap

**Yield:**

	<u>June 2020</u>	<u>May 2020</u>
Total Portfolio	1.60%	1.74%
Local Agency Investment Fund	1.22%	1.36%
 Total Portfolio Balance:	 \$95,335,987	 \$74,257,165

The portfolio balance increased from May to June by \$21,078,822 or 26.9%. Significant revenues for June included \$16,400,968 Property Taxes, \$8,057,160 TDA Article 8, \$1,543,223 Sales and Use Tax and \$1,450,082 LA County MTA Grants, and \$406,974 Proposition A & C. The largest City expenditures were \$2,659,032 Payroll & Benefits related, \$2,268,671 LA County Sheriff for April 2020 law enforcement services, and \$2,058,508 for Capital Projects

The City's temporary idle cash, those funds that are not immediately needed to pay current bills and not governed by bond indentures or bond resolutions, is invested in accordance with the City's adopted Investment Policy. This policy is reviewed regularly by the City Council, with the latest policy adopted February 13, 2018, by Resolution No. 18-06.

The City's cash management system is designed to accurately monitor and forecast expenditures and revenues, thus enabling the City to invest funds to the fullest extent possible within the guidelines of this Investment Policy. The City attempts to achieve the highest yield obtainable through a diversified portfolio only after meeting the criteria established for safety and liquidity in that order. The principal investment objectives of the City are:

1. Preservation of capital and protection of investment principal;
2. Maintenance of sufficient liquidity to meet anticipated cash flows;
3. Attainment of a market rate of return;
4. Diversification to avoid incurring unreasonable market risks, and;
5. Compliance with the City's Municipal Code and with all applicable City resolutions, California statutes and Federal regulations.

The City's portfolio is a short-term and intermediate-term fixed income portfolio. The maximum maturity of any investment is 5 years, with consideration of anticipated cash flow requirements and known future liabilities. The City contracts with an investment advisory service (Insight Investment) to assist in the effort to maximize the returns of the City portfolio. The City's investments include publicly traded Treasury notes, Treasury Bills, Federal Agency Investments, Time Deposits, and Local Agency Investment Fund (LAIF) under the auspices of the State Treasurer for investment. Funds invested in LAIF are available within 24 hours, and other investments are available upon maturity at full face value. These investments enable the City to meet its expenditure requirements for the next six months, as required by state law.

The City's investment procedures are governed by Sections 53600 et. seq. of the California Government Code. Additional requirements have been placed on the City's authorized investments by the Investment Policy (a copy is available in the Finance Department or from the City Clerk), and all investments listed on the attached report adhere to these requirements.

GH:MA

**Attachment:**

Monthly Report of Investments

**ATTACHMENT A  
CITY OF LANCASTER  
MONTHLY REPORT OF INVESTMENTS  
30-Jun-20**

	<b>Interest Rate</b>	<b>Amount</b>	<b>Total</b>
<b><u>City of Lancaster</u></b>			
<b>Wells Fargo Bank</b>			<b>\$11,759,265</b>
City of Lancaster Account (note 1)	0.00%	\$11,759,265	
<b>U S Bank - Safekeeping (note 2)</b>			<b>\$40,597,867.39</b>
US Treasury Notes	2.56%	\$16,602,089	
Federal Government Agencies	1.80%	\$10,531,317	
Corporate Securities	2.70%	\$11,872,655	
Cash & Equivalents	0.00%	\$60,262	
<b>Chase Bank</b>			<b>\$150,950</b>
Certificate of Deposit	0.01%	\$150,949.51	
<b>Local Agency Investment Fund (L.A.I.F.)</b>	1.36%	\$23,677,730	<b>\$23,677,730</b>
<b>Total City of Lancaster</b>			<b>\$76,185,811</b>
 <b>Successor Agency for the Lancaster Redevelopment Agency</b>			
<b>Local Agency Investment Fund (L.A.I.F.)</b>	1.22%	\$19,150,176	<b>\$19,150,176</b>
<b>Total Lancaster Successor Agency</b>			<b>\$19,150,176</b>
<b>Total Pooled Portfolio (note 3)</b>			<b>\$95,335,987</b>
<b>Weighted Average</b>	<b>1.60%</b>		

**ATTACHMENT A  
CITY OF LANCASTER  
MONTHLY REPORT OF INVESTMENTS  
30-Jun-20**

	Interest Rate	Amount	Total
<b>River City Bank</b>			<b>\$4,352,352</b>
Lancaster Choice Energy LockBox Account	0.00%	\$2,451,831	
CCEA Cash Collateral Account	0.90%	\$512,522	
CCEA Operating Account	0.00%	\$1,387,998	
<b>The Bank of New York Mellon Trust Company, N.A.</b>			<b>\$1,483,822</b>
LRA & LA County Escrow Account - Government Bonds	0.00%	\$1,483,822	
<b>US Bank</b>			<b>\$77,666,973</b>
CFD 89-1 1990 Special Bonds	0.06%	\$408	
LFA CFD 89-1 1997 Special Bonds	0.06%	\$1,778	
LFA L O BONDS 1997 SERIES A & B	4.70%	\$1,157,637	
LRA Combined 2004 Fire Protection Facilities Project Bonds	0.06%	\$858,942	
LRA Combined 2004 Sheriff Facilities Prjct Refunding Bonds	0.06%	\$1,814,522	
LRA Public Capital Facilities 2010 Project Lease Revenue Bonds	0.06%	\$414,542	
LPA Solar Renewable Energy Issue of 2012A	0.06%	\$2,287,230	
SA Combined Project Areas Refunding Bonds 2015A & B	0.06%	\$67,532	
SA Combined Project Areas Refunding Bonds 2016 A-1 & A-2	0.06%	\$43,262	
SA Combined Project Areas Refunding Bonds 2016B	0.06%	\$31,102	
LFA 2016 Assessment Revenue Bonds (Streetlights Acquisition	0.06%	\$144	
SA 2017 Tax Allocation Revenue Bonds (TARB)	0.06%	\$3,265	
LFA LRB 2018 Construction and Improvements	0.06%	\$15,386,874	
LFA 2018 Lease Revenue Bonds	0.06%	\$57	
LFA LRB 2019 Street Improvements	0.06%	\$55,599,679	
<b>Total Restricted Cash/Investments Held in Trust</b>		<b>\$77,666,973</b>	
<b>Total Restricted Cash/Investments Held in Trust (note 4)</b>			<b>\$83,503,147</b>

All investments are authorized pursuant to and consistent with the investment policy of the City of Lancaster. Policy adopted 02/13/18 under resolution number 18-06.

  
George N. Harris II  
Finance Director

**ATTACHMENT A**  
**CITY OF LANCASTER**  
**MONTHLY REPORT OF INVESTMENTS**  
**June 30, 2020**

- (1) This is the actual City bank account balance as of 6/30/2020. It only reflects checks that have been presented for payment and deposits received by the bank. The balance on deposit per the City books would reflect reductions for all checks and warrants issued and all deposits transmitted.
- (2) This is the safekeeping account utilized for investing City funds pursuant and consistent with the investment policy adopted 02/13/2018. The current portfolio consists of treasury notes, government agencies, corporates, and CDs.
- (3) Pooled Portfolio:

	<u>% of Portfolio</u>	<u>Policy Limit</u>
Cash	15.51%	None
CDs	0.20%	25% of total portfolio
Commercial Paper	0.00%	25% of total portfolio
US Treasury	21.79%	None
Federal Securities	13.82%	None
Corporate Securities	15.59%	30% of total portfolio
Municipal/Provincial	2.01%	None
LAIF	31.08%	None

- (4) These are restricted cash and investments are held in trust by the banks indicated. These amounts cannot be pooled for other investing.

City of Lancaster  
Cash Balances by Fund  
June 30, 2020

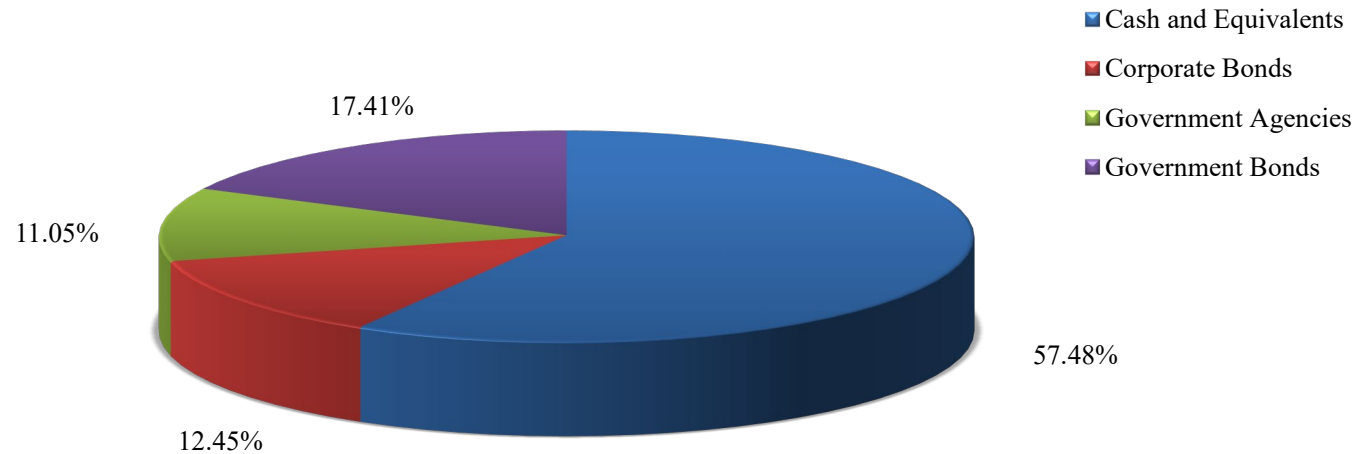
Fund No.	Fund Name	Ending Balance	Fund No.	Fund Name	Ending Balance
101	GENERAL FUND	\$ 10,481,866	323	STATE GRANT - STPL	\$ (4,710)
104	CAPITAL REPLACEMENT FUND	\$ 1,034,867	324	STATE GRANT - OTS	\$ (5,389)
106	COMMUNITY SERVICES FOUNDATION	\$ 118,556	330	STATE GRANT RECYCLING	\$ 211,064
109	CITY SPECIAL RESERVES FUND	\$ 20,407,304	331	STATE GRANT - OIL RECYCLING	\$ 42,974
150	CAPITAL PROJECTS FUND - CITY	\$ (1,429,665)	349	MISC STATE GRANTS	\$ (3,291,982)
203	GAS TAX	\$ (1,953,546)	361	CDBG	\$ (160,009)
204	AQMD	\$ (37,228)	363	NBRHD STABILIZATION PRGM	\$ 2,633,546
205	PROP 1B	\$ 166,748	364	HPRP-HOMELESS PREV & RAPID REH	\$ -
206	TDA ARTICLE 8 FUND	\$ (1,472,539)	391	LANCASTER HOME PROGRAM	\$ 886,168
207	PROP "A" TRANSIT FUND	\$ 2,912,304	399	FEDERAL MISCELLANEOUS GRANTS	\$ (2,019,958)
208	TDA ARTICLE 3 BIKEWAY FUND	\$ (2,395)	401	AGENCY FUND	\$ 10,289
209	PROPOSITION "C" FUND	\$ 4,149,909	402	PERFORMING ARTS CENTER	\$ -
210	MEASURE R FUND	\$ 1,145,673	404	GRANTS FUND	\$ -
211	MEASURE M FUND	\$ 1,822,594	408	X-AEROSPACE GRANTS FUND	\$ -
212	MEASURE A FUND	\$ (813,724)	456	STILL MEADOW LN SWR ASSMNT DST	\$ 13,523
213	PARKS DEVELOPMENT FUND	\$ 483,951	480	SEWER MAINT FUND	\$ 4,340,321
217	SIGNALS - DEVELOPER FEES FUND	\$ 1,839,589	482	LANDSCAPE MAINTENANCE DISTRICT	\$ 1,920,266
220	DRAINAGE - DEVELOPER FEES FUND	\$ 4,626,052	483	LIGHTING MAINTENANCE DISTRICT	\$ 1,371,650
224	BIOLOGICAL IMPACT FEE FUND	\$ 799,701	484	DRAINAGE MAINTENANCE DISTRICT	\$ 2,374,518
226	USP - OPERATION	\$ 2,569	485	RECYCLED WATER FUND	\$ 121,507
227	USP - PARKS	\$ 1,053,508	486	LANCASTER POWER AUTHORITY	\$ 3,240,245
228	USP - ADMIN	\$ 27,691	490	LANCASTER CHOICE ENERGY	\$ 1,859,227
229	USP - CORP YARD	\$ 154,110	491	CALIFORNIA CHOICE ENERGY AUTH	\$ 372,401
230	MARIPOSA LILY FUND	\$ 62,733	701	LANCASTER FINANCING AUTHORITY	\$ (2,098,418)
232	TRAFFIC IMPACT FEES FUND	\$ 1,026,423	810	ASSESSMENT DISTRICT FUND	\$ 154,596
233	DEVELOPER IN LIEU	\$ 106,700	811	AD 93-3	\$ -
248	TRAFFIC SAFETY FUND	\$ 193,844	812	AD 92-101	\$ 18
251	ENGINEERING FEES	\$ -	830	CFD 89-1 EASTSIDE WATER FUND	\$ 234,691
252	PROP 42 CONGESTION MANAGEMENT	\$ 53,568	831	CFD 90-1 (BELLE TIERRA)	\$ 659
261	LOS ANGELES COUNTY REIMB	\$ (31,971)	832	CFD 91-1 (QUARTZ HILL)	\$ 502
301	LANCASTER HOUSING AUTH. OPS.	\$ 1,267,810	833	CFD 91-2 (LANC BUSINESS PARK)	\$ -
306	LOW & MOD INCOME HOUSING	\$ 7,854,378	991	REDEV OBLIGATION RETIREMENT FD	\$ 19,597,713
321	MTA GRANT - LOCAL	\$ (303,545)			
				<b>Total Cash Balance</b>	<b>\$ 87,553,248</b>

\* Variance from portfolio balance due to deposits in transit and outstanding checks at month end

**City of Lancaster  
Recap of Securities Held  
June 30, 2020**

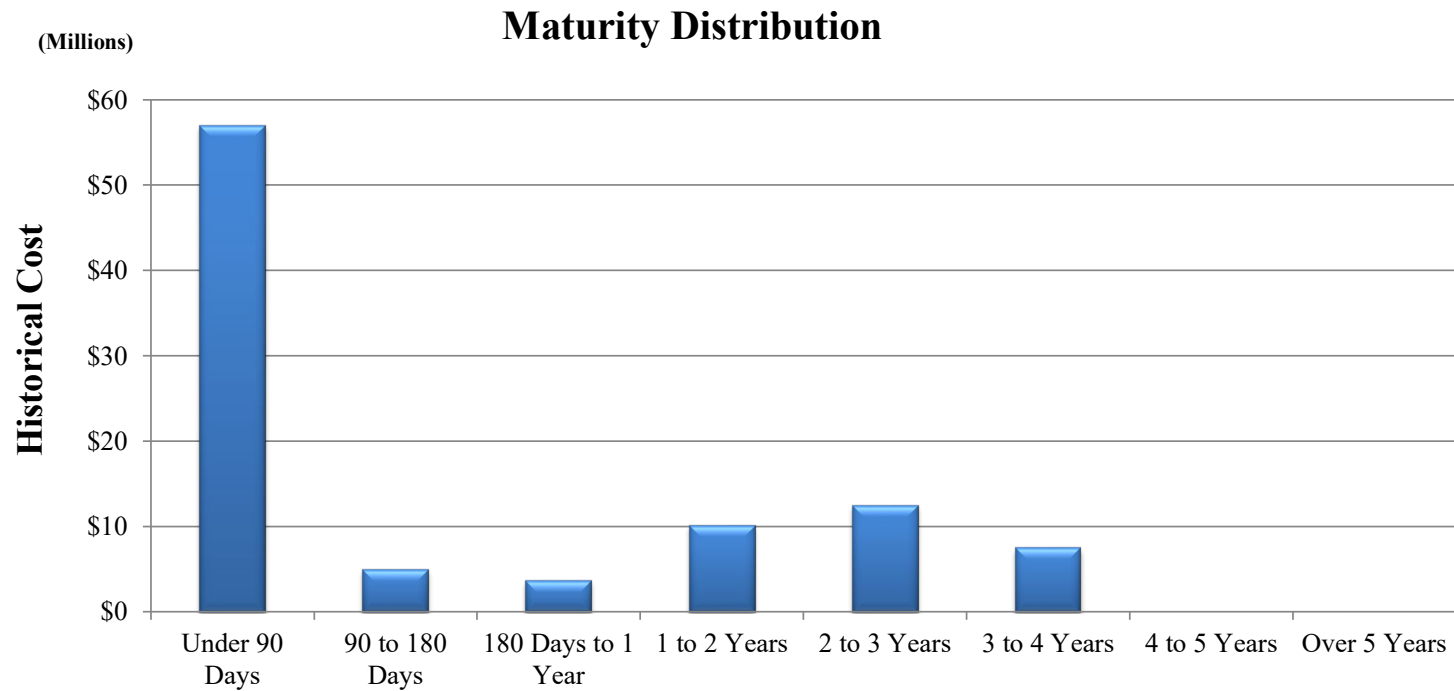
	Historical Cost	Amortized Cost	Fair Value	Unrealized Gain (Loss)	Weighted Average Effective	% Portfolio/ Segment	Weighted Average Market
Cash and Equivalents	\$54,798,381	\$54,798,381	\$54,798,381	\$0	1	57.48%	0.00
Corporate Bonds	\$11,872,655	\$11,880,473	\$12,096,169	\$215,696	648	12.45%	1.64
Government Agencies	\$10,531,317	\$10,510,482	\$10,654,299	\$143,817	920	11.05%	1.87
Government Bonds	\$16,602,089	\$16,571,269	\$17,032,022	\$460,754	530	17.41%	1.41
Municipal/Provincial Bonds	\$1,531,545	\$1,524,135	\$1,563,195	\$39,060	823	1.61%	2.19
<b>TOTAL</b>	<b>\$95,335,987</b>	<b>\$95,284,739</b>	<b>\$96,144,066</b>	<b>\$859,327</b>	<b>676</b>	<b>100.00%</b>	<b>1.63</b>

**Portfolio Diversification**



City of Lancaster  
Maturity Distribution  
June 30, 2020

Maturity	Historical Cost	Percent
Under 90 Days	\$56,955,417	59.74%
90 to 180 Days	\$4,900,186	5.14%
180 Days to 1 Year	\$3,604,642	3.78%
1 to 2 Years	\$10,070,866	10.56%
2 to 3 Years	\$12,363,875	12.97%
3 to 4 Years	\$7,441,002	7.81%
4 to 5 Years	\$0	0.00%
Over 5 Years	\$0	0.00%
	<b>\$95,335,987</b>	<b>100.00%</b>





City of Lancaster  
Securities Held  
June 30, 2020

## Securities Held

