

STAFF REPORT

City of Lancaster

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9/13/2022
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Date: September 13, 2022

To: Mayor Parris and City Council Members

From: Jeff Hogan, Senior Director - Development Services
George Harris, Director – Finance and Information Technology

Subject: On-Call Electrical Contractor Crosstown Electrical and Data, Inc. for Citywide Use (RFP No. 755-22)

Recommendation:

Increase expenditure authority to previously awarded (1) one-year contract, with an option of four (1) one-year extensions with a not-to-exceed amount of \$360,000.00 per contract term to Crosstown Electrical and Data, Inc., of Irwindale, California, for RFP No. 755-22 On-Call Electrical Contractor for Citywide use, and authorize the City Manager, or his designee, to sign all documents.

Fiscal Impact:

\$360,000.00 annually. Sufficient funds are available in FY 22-23 Transportation Services operating budget: Traffic Signal - State & County, 203-4754-459; Traffic Signal - Damage Repair, 203-4754-460; Traffic Signal - City, 203-4754-461; Street Light - Damage Repair, 483-4754-460; Street Lights - Maintenance & Power, 483-4754-660; and Information Technology operating budget account 112-4315-308.

Background:

In January 2022, the City advertised a Request for Proposals for an On-Call Electrical Contractor for Transportation Services. The Scope of Services included various jobs related to installing and repairing streetlight poles, traffic signals, and fiber optic services on an as-needed basis. The City received (4) four proposals on February 3, 2022. Reviewing all the vendor proposals, staff considered price, experience, references, personnel, equipment, and required certifications. Crosstown Electrical and Data, Inc. was deemed to meet the needs of the RFP, and the staff recommends moving forward with issuing a contract.

With the City of Lancaster's commitment to providing its residents with the highest level of services, multiple new programs and infrastructure projects have been implemented over the last

several months. With these new projects comes the need to provide fiber optic installation to significantly more locations throughout the City. The Transportation Division has partnered with the Information Technology Division to provide this much-needed work performed through Transportation's existing contract with Crosstown Electrical and Data, Inc. This approach will significantly increase the speed at which these projects can be accomplished, allowing Lancaster to complete these projects in a timely and fiscally responsible manner. Therefore, we respectfully request that you approve this contract expenditure authority increase.

HA:gb

Attachment:

Agreement Amendment - Crosstown Electrical and Data, Inc.