

STAFF REPORT
City of Lancaster

CC 15
9/13/2022
JC

Date: September 13, 2022

To: Mayor Parris and City Council Members

From: Jason Caudle, City Manager

Subject: Appropriation of City Legal Budget Funds

Recommendation:

Appropriate \$250,000 from the General Reserve Fund Account No. 101-2900-000 to the following Legal Account No.'s: \$1,000 to Registration (101-4260-200), \$1,000 to Travel Expenses (101-4260-201), \$2,500 to Publication & Dues (101-4260-206), \$500 to Postage & Special Mailing, \$200,000 to Professional Services (101-4260-301), and \$45,000 to Legal Services (101-4260-303).

Fiscal Impact:

Up to \$250,000, to be appropriated from existing General Fund Reserves for City Legal expense purposes.

Background:

Historically, the Assistant City Attorney has contracted for Medical Cannabis consulting and other support services. This year's contract is for \$96,000. As approved by City Council in June of 2022, the Legal Budget was separated from the Risk Management and Insurances Budget. This was to account more accurately for specific liability expenditures in Fund 113.

In order to contract and budget for the Medical Cannabis services and for Legal operating expenditures, an appropriation of \$250,000 needs to be made from existing General Reserve funds (101-2900-000) into the following Legal budget account Numbers: \$1,000 to Registration (101-4260-200), \$1,000 to Travel Expenses (101-4260-201), \$2,500 to Publication & Dues (101-4260-206), \$500 to Postage & Special Mailing, \$200,000 to Professional Services (101-4260-301), and \$45,000 to Legal Services (101-4260-303).

Attachment:

N/A