

STAFF REPORT

City of Lancaster

CC {{item.number}}
6/23/2020
JC

Date: June 23, 2020

To: Mayor Parris and City Council Members

From: Kim Gibson, Administrative Assistant

Subject: Monthly Report of Investments - May 2020

Recommendation:

Accept and approve the May 2020 Monthly Report of Investments as submitted.

Fiscal Impact:

None

Background:

Each month, the Finance Department prepares a report listing the investments for all separate entities under the jurisdiction of the City as identified in the City's Comprehensive Annual Financial Report.

Portfolio Recap

Yield:

	<u>May 2020</u>	<u>April 2020</u>
Total Portfolio	1.74%	1.58%
Local Agency Investment Fund	1.36%	1.65%
 Total Portfolio Balance:	 \$74,257,165	 \$74,788,234

The portfolio balance decreased from April to May by \$531,069 or 0.7%. Significant revenues for May included \$9,392,853 Property Taxes and \$1,822,450 Sales & Use Tax. The largest City expenditures were \$4,537,343 LA County Sheriff for February and March 2020 law enforcement services, \$2,600,320 Debt Service, \$2,199,911 Payroll & Benefits related, \$1,209,942 for Capital

Projects, \$676,890 Operation Jump Start Gift Cards, and \$486,420 LCE/CCEA related.

The City's temporary idle cash, those funds that are not immediately needed to pay current bills and not governed by bond indentures or bond resolutions, is invested in accordance with the City's adopted Investment Policy. This policy is reviewed regularly by the City Council, with the latest policy adopted February 13, 2018, by Resolution No. 18-06.

The City's cash management system is designed to accurately monitor and forecast expenditures and revenues, thus enabling the City to invest funds to the fullest extent possible within the guidelines of this Investment Policy. The City attempts to achieve the highest yield obtainable through a diversified portfolio only after meeting the criteria established for safety and liquidity in that order. The principal investment objectives of the City are:

1. Preservation of capital and protection of investment principal;
2. Maintenance of sufficient liquidity to meet anticipated cash flows;
3. Attainment of a market rate of return;
4. Diversification to avoid incurring unreasonable market risks, and;
5. Compliance with the City's Municipal Code and with all applicable City resolutions, California statutes and Federal regulations.

The City's portfolio is a short-term and intermediate-term fixed income portfolio. The maximum maturity of any investment is 5 years, with consideration of anticipated cash flow requirements and known future liabilities. The City contracts with an investment advisory service (Insight Investment) to assist in the effort to maximize the returns of the City portfolio. The City's investments include publicly traded Treasury notes, Treasury Bills, Federal Agency Investments, Time Deposits, and Local Agency Investment Fund (LAIF) under the auspices of the State Treasurer for investment. Funds invested in LAIF are available within 24 hours, and other investments are available upon maturity at full face value. These investments enable the City to meet its expenditure requirements for the next six months, as required by state law.

The City's investment procedures are governed by Sections 53600 et. seq. of the California Government Code. Additional requirements have been placed on the City's authorized investments by the Investment Policy (a copy is available in the Finance Department or from the City Clerk), and all investments listed on the attached report adhere to these requirements.

Attachment: